

High School Building Committee
 Revere High School Committee Room
 101 School Street
 Revere, MA 02151

Mayor Brian Arrigo- Chair	Susan Gravellese-Vice Chair		
Stacey Bronsdon-Rizzo	Donald Ciramella	Jennifer Hayes	Patrick Keefe
Dianne Kelly	John Perella	Michael Piccardi	Nicholas Rystrom
Carl Svendsen	Richard Viscay	Jerry Visconti	Brian Dakin
Linda Liporto	James Riefstahl	Jim Rogers	Lynn Stapleton
Robert Bell	Daniel Colli	Joe Drown	Dawn Guarriello

Meeting Minutes for February 25, 2021

A scheduled meeting of the High School Building Committee was held on February 25, 2021 at 3:00pm, online via GoTo Meeting format. Committee members and attendees present were:

<u>Voting Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
Brian Arrigo-Chair	X		Arrived 3:16pm
Stacey Bronsdon-Rizzo	X		
Donald Ciramella		X	
Susan Gravellese	X		Left at 3:41pm
Jennifer Hayes	X		Left at 4:08pm
Patrick Keefe	X		
Dianne Kelly	X		Arrived 3:10pm
John Perella	X		
Michael Piccardi	X		
Nicholas Rystrom	X		
Carl Svendsen	X		
Richard Viscay	X		
Gerry Visconti	X		
<u>Project Team Members</u>			
Brian Dakin	X		Leftfield-Project Manager
Linda Liporto	X		Leftfield-Project Manager
James Riefstahl	X		Leftfield - Project Director
Jim Rogers	X		Leftfield Owner
Lynn Stapleton	X		Leftfield-Project Executive
Robert Bell	X		Perkins Eastman-Principal-Educational Programming
Daniel Colli	X		Perkins Eastman-Principal-Project Manager
Joe Drown	X		Perkins Eastman-Principal In Charge
Dawn Guarriello	X		Perkins Eastman-Associate Principal-Designer

Attendees: Joseph Lewin

Meeting was called to order by Vice Chair Susan Gravellese at 3:07pm.

2- Vote to Approve Meeting Minutes

The vote to approve minutes for the meeting held on January 14, 2021 was approved. Nicholas Rystrom made the motion, Michael Piccardi 2nd the motion.

Roll Call:

<u>Voting Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Absent</u>	<u>Abstained</u>
Brian Arrigo-Chair			X	
Stacey Bronsdon-Rizzo	X			
Donald Ciramella			X	
Susan Gravellese	X			
Jennifer Hayes	X			
Patrick Keefe	X			
Dianne Kelly	X		X	
John Perella	X			
Michael Piccardi	X			
Nicholas Rystrom	X			
Carl Svendsen	X			
Richard Viscay	X			
Gerry Visconti	X			

3– Vote to recommend invoices to be processed by District Business Manager

Motion to approve payment of the invoice for Leftfield for November, December, and January totaling \$61,000.00. Stacey Bronsdon-Rizzo made the motion to approve and pay Leftfield LLC. Michael Piccardi 2nd motion.

Roll Call:

<u>Voting Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Absent</u>	<u>Abstained</u>
Brian Arrigo-Chair	X			
Stacey Bronsdon-Rizzo	X			
Donald Ciramella			X	
Susan Gravellese	X			
Jennifer Hayes	X			
Patrick Keefe	X			
Dianne Kelly	X			
John Perella	X			
Michael Piccardi	X			
Nicholas Rystrom	X			
Carl Svendsen	X			
Richard Viscay	X			
Gerry Visconti	X			

4– Designer Introduction-Perkins Eastman introduction presentation

Robert Bell introduced the Perkins Eastman team. Perkins Eastman showed the presentation from the DSP Panel meeting. This presentation explained which team member performs which function and explained their general approach to various projects. It also noted the immediate team RHS will be working with. An Educational leadership team will be created, this visioning process will involve the community and the various educators to the process of the building design. Perkins Eastman pointed out that this project will be community centric.

A site selection subcommittee was proposed to be created. A motion was made to create a site selection subcommittee. Stacey Bronsdon-Rizzo made the motion, Carl Svendsen 2nd the motion.

Roll Call:

<u>Voting Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Absent</u>	<u>Abstained</u>
Brian Arrigo-Chair	X			
Stacey Bronsdon-Rizzo	X			
Donald Ciramella			X	
Susan Gravellese	X			
Jennifer Hayes	X			
Patrick Keefe	X			
Dianne Kelly	X			
John Perella	X			
Michael Piccardi	X			
Nicholas Rystrom	X			
Carl Svendsen	X			
Richard Viscay	X			
Gerry Visconti	X			

Nomination for members on site selection subcommittee. Dianne Kelly nominated Carl Svendsen, John Perella and Brian Arrigo. Carl Svendsen nominated Nicholas Rystrom and Donald Ciramella - Stacey Bronsdon-Rizzo 2nd that motion. Motion to formally nominate Brian Arrigo, John Perella, Carl Svendsen, Nicholas Rystrom and Don Ciramella by Dianne Kelly, Stacey Bronsdon-Rizzo 2nd the motion.

Roll Call:

<u>Voting Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Absent</u>	<u>Abstained</u>
Brian Arrigo-Chair	X			
Stacey Bronsdon-Rizzo	X			
Donald Ciramella			X	
Susan Gravellese	X			
Jennifer Hayes	X			
Patrick Keefe	X			
Dianne Kelly	X			
John Perella	X			
Michael Piccardi	X			
Nicholas Rystrom	X			
Carl Svendsen	X			
Richard Viscay	X			
Gerry Visconti	X			

5 – Designer Schedule Agenda

Perkins Eastman, Daniel Colli-Project Manager-has planned a tentative schedule to be coordinated with the Site Selection Subcommittee. The week of March 1st Perkins Eastman will be visiting the existing site to create an evaluation for base repairs or base renovation costs on the existing building. March 9-10 Perkins Eastman plan to fully scan the building to create a 3-D rendering of the existing building. March 9, Perkins Eastman’s site civil staff will be conducting a walk through with Nicholas Rystrom and Donald Ciramella. March 24-25 Geotech team will drill in 4 places around the building, sites will be coordinated with Nicholas Rystrom and Donald Ciramella before the tentative date. Perkins Eastman-Robert Bell-Educational Programming scheduled a meeting on March 3 for the visioning and

programming kick off meeting with the district, this meeting will start to map out the visioning process and the Educational Program for the MSBA. Leftfield is making preparation for the MSBA Kickoff Meeting tentatively scheduled for week of March 8th and 15th.

Dianne Kelly introduced Joseph Lewin that will serve as additional monitoring and extra help for the District on the project. Joe will be volunteering to help with questions and risk management on this project as he has done with many previous school districts.

6-Design Firm Contract Execution

The Design Firm contract is under review and awaiting signatures from the city. Once reviewed and signed the contract will be submitted to MSBA.

7- Public Comment

There is no public comment to report at this time.

8-Upcoming Meetings

There was a proposal to change the timing of the School Building Committee meetings to 5:30pm. The committee agreed on the change by entering suggested times in the meeting chat.

9-Other Business/Discussions

There is no other business at this time.

10- Vote to Adjourn Meeting

Motion to adjourn made by Dianne Kelly, 2nd by Brian Arrigo. Meeting adjourned 4:24pm.