

High School Building Committee
 Revere High School Committee Room
 101 School Street
 Revere, MA 02151

Mayor Patrick Keefe- Chair	Susan Gravellese-Vice Chair
Stacey Bronsdon-Rizzo	Donald Ciaramella
Michael Piccardi	Nicholas Rystrom
Richard Viscay	Jerry Visconti
James Riefstahl	Jim Rogers
Daniel Colli	Joe Drown
Leah Schroeder	Jim Hervol
Dave Gorman	Kristy Lyons
	Dianne Kelly
	Christopher Bowen
	Tom Skwierawski
	Brian Dakin
	Lynn Stapleton
	Dawn Guarriello
	Rachel Whitmore
	Tim Ericson
	Chris Hamel

Meeting Minutes for February 28, 2024

A meeting of the High School Building Committee was held on February 28, 2024 at 5:30 pm, online via Zoom Meeting format. Committee members and attendees present were:

<u>Voting Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
Patrick Keefe-Chair	X		
Stacey Bronsdon-Rizzo	X		
Donald Ciaramella	X		
Susan Gravellese	X		
Dianne Kelly	X		
Christopher Bowen	X		
Michael Piccardi		X	
Nicholas Rystrom		X	
Tom Skwierawski	X		
Carl Svendsen	X		
Richard Viscay	X		Arrived 5:32pm
Gerry Visconti		X	
<u>Project Team Members</u>			
Brian Dakin	X		Leftfield-Project Manager
Linda Liporto	X		Leftfield-Project Manager
James Riefstahl		X	Leftfield - Project Director
Jim Rogers		X	Leftfield Owner
Lynn Stapleton	X		Leftfield-Project Executive
Robert Bell	X		Perkins Eastman-Principal-Educational Programming
Daniel Colli	X		Perkins Eastman-Principal-Project Manager
Joe Drown		X	Perkins Eastman-Principal In Charge
Dawn Guarriello	X		Perkins Eastman-Associate Principal-Designer
Nasra Nimaga		X	Perkins Eastman
Mark McCarthy	X		Perkins Eastman-NY Branch
Leah Schroeder		X	Perkins Eastman-Boston Branch
Ti Johnson		X	Warner Larson-Associate Principal
Sameer Bhoite		X	Warner Larson-Design Director
David Warner		X	Warner Larson-Owner

Jim Hervol		X	Consigli Project Executive
Rachel Whitermore	X		Consigli Senior Project Manager
John Laperle		X	Consigli General Superintendent
Dave Gorman		X	Consigli Senior Superintendent
Kristy Lyons		X	Senior Pre-Construction Manager
Tim Ericson		X	Chief Estimator
Chris Hamel, LEED AP		X	Senior M/E/P Manager

Attendees: RevereTV, Claudia Correa, Anthony Cogliandro, Juan Pablo Jaramillo.
Susan Gravellese called meeting to order at 5:31pm.

2-Approval of Meeting Minutes from January 17, 2024

Motion to approve the meeting minutes from January 17, 2024 was made by Stacey Bronsdon-Rizzo, Susan Gravellese 2nd the motion.

Roll Call:

<u>Voting Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Absent</u>	<u>Abstain</u>
Patrick Keefe-Chair	X			
Stacey Bronsdon-Rizzo	X			
Donald Ciaramella	X			
Susan Gravellese	X			
Dianne Kelly	X			
Christopher Bowen	X			
Michael Piccardi			X	
Nicholas Rystrom			X	
Tom Skwierawski				X
Carl Svendsen	X			
Richard Viscay	X			
Gerry Visconti			X	

3-Vote to Approve January Invoices for Processing

Motion to approve January 2024 services invoice 36 for Leftfield LLC in the amount of \$21,000.00 was made by Stacey Bronsdon-Rizzo, Susan Gravellese 2nd the motion.

Roll Call:

<u>Voting Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Absent</u>	<u>Abstain</u>
Patrick Keefe-Chair	X			
Stacey Bronsdon-Rizzo	X			
Donald Ciaramella	X			
Susan Gravellese	X			
Dianne Kelly	X			
Christopher Bowen	X			
Michael Piccardi			X	
Nicholas Rystrom			X	
Tom Skwierawski	X			
Carl Svendsen	X			
Richard Viscay	X			
Gerry Visconti			X	

Motion to approve January 2024 services invoice 0087970.00.0-35 for Perkins Eastman in the amount of \$42,069.55 was made by Stacey Bronsdon-Rizzo, Susan Gravellese 2nd the motion.

Roll Call:

<u>Voting Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Absent</u>	<u>Abstain</u>
Patrick Keefe-Chair	X			
Stacey Bronsdon-Rizzo	X			
Donald Ciaramella	X			
Susan Gravellese	X			
Dianne Kelly	X			
Christopher Bowen	X			
Michael Piccardi			X	
Nicholas Rystrom			X	
Tom Skwierawski	X			
Carl Svendsen	X			
Richard Viscay	X			
Gerry Visconti			X	

Motion to approve January 2024 services invoice 13 for Consigli Construction Co. in the amount of \$25,440.00 was made by Stacey Bronsdon-Rizzo, Susan Gravellese 2nd the motion.

Roll Call:

<u>Voting Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Absent</u>	<u>Abstain</u>
Patrick Keefe-Chair	X			
Stacey Bronsdon-Rizzo	X			
Donald Ciaramella	X			
Susan Gravellese	X			
Dianne Kelly	X			
Christopher Bowen	X			
Michael Piccardi			X	
Nicholas Rystrom			X	
Tom Skwierawski	X			
Carl Svendsen	X			
Richard Viscay	X			
Gerry Visconti			X	

4-School Building Committee Roster Update

The committee proposed they add a council member onto the committee. Once that member is chosen the team will update the roster and submit to the MSBA. It was also noted the committee added Tom Skwierawski-City Planner.

5-Schedule Look-Ahead & 6-Review of Schematic Design Submission to MSBA (Massachusetts School Building Authority)

Leftfield (Brian Dakin) presented. They presented the schedule for the schematic design submittal to the MSBA. They also briefly explained the process and the important upcoming dates. The team questioned how to proceed with permitting on March 1st. Leftfield, Perkins Eastman and Consigli's contracts contains three (3) remaining months for schematic design, originally on the existing site. They are proposing to use the remaining months, at no extra cost to the city, to start the permitting process now (early start on permitting, full start on design development by June 1st). The MSBA is accepting

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the original schematic design for the Wonderland site. The team will not need to use time to perform another/new schematic design.

Perkins Eastman (Dan Colli) presented. The team discussed the upcoming design schedule.

A motion to approve submission of the Schematic Design Report, including the presented scope, schedule and budget, to the MSBA and to direct the Project Team to move forward with post-Schematic Design permitting activities utilizing remaining funds within the existing Feasibility Study contracts was made by Stacey Bronsdon-Rizzo, Susan Gravellese 2nd the motion.

Roll Call:

<u>Voting Member</u>	<u>In Favor</u>	<u>Opposed</u>	<u>Absent</u>	<u>Abstain</u>
Patrick Keefe-Chair	X			
Stacey Bronsdon-Rizzo	X			
Donald Ciaramella	X			
Susan Gravellese	X			
Dianne Kelly	X			
Christopher Bowen	X			
Michael Piccardi			X	
Nicholas Rystrom			X	
Tom Skwierawski	X			
Carl Svendsen	X			
Richard Viscay	X			
Gerry Visconti			X	

7-Public Comment

There is no public comment at this time.

8-Other Business/Discussions

There is no other business/discussions at this time.

9-Vote to Adjourn Meeting

Meeting was adjourned at 6:00pm.