

High School Building Committee  
 Revere High School Committee Room  
 101 School Street  
 Revere, MA 02151

Mayor Patrick Keefe- Chair		Susan Gravellese-Vice Chair	
Stacey Bronsdon-Rizzo	Christopher Bowen	Christopher Ciaramella	Donald Ciaramella
Anthony Cogliandro	Dianne Kelly	Don Martelli	Joshua Miranda
Michael Piccardi	Nicholas Rystrom	Tom Skwierawski	John Stamatopoulous
Carl Svendsen	Richard Viscay	Brian Dakin	Linda Liporto
Jim Rogers	Lynn Stapleton	Robert Bell	Daniel Colli
Joe Drown	Dawn Guarriello	Mark McCarthy	Leah Schroeder
Jim Hervol	Rachel Whitemore	John Laperle	Dave Gorman
Kristy Lyons	Tim Ericson	Chris Hamel	

**Meeting Minutes November 20, 2024**

A meeting of the High School Building Committee was held on November 20, 2024 at 5:30 pm, online via Zoom Meeting format. Committee members and attendees present were:

<b><u>Voting Member</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>	<b><u>Notes</u></b>
Patrick Keefe-Chair		X	
Stacey Bronsdon-Rizzo	X		
Christopher Bowen		X	
Christopher Ciaramella	X		
Donald Ciaramella		X	
Anthony Cogliandro	X		
Susan Gravellese	X		
Dianne Kelly	X		
Don Martelli	X		
Joshua Miranda	X		
Michael Piccardi		X	
Nicholas Rystrom		X	
Tom Skwierawski	X		
John Stamatopoulous		X	
Carl Svendsen	X		
Richard Viscay	X		
<b><u>Project Team Members</u></b>			
Brian Dakin	X		Leftfield-Project Manager
Linda Liporto		X	Leftfield-Project Manager
Jim Rogers		X	Leftfield Owner
Lynn Stapleton	X		Leftfield-Project Executive
Robert Bell	X		Perkins Eastman-Principal-Educational Programming
Daniel Colli		X	Perkins Eastman-Principal-Project Manager
Joe Drown		X	Perkins Eastman-Principal In Charge
Dawn Guarriello	X		Perkins Eastman-Associate Principal-Designer
Nasra Nimaga		X	Perkins Eastman
Mark McCarthy		X	Perkins Eastman-NY Branch
Leah Schroeder		X	Perkins Eastman-Boston Branch

Ti Johnson		X	Warner Larson-Associate Principal
Sameer Bhoite		X	Warner Larson-Design Director
David Warner		X	Warner Larson-Owner
Jim Hervol		X	Consigli Project Executive
Rachel Whitermore		X	Consigli Senior Project Manager
John Laperle		X	Consigli General Superintendent
Dave Gorman		X	Consigli Senior Superintendent
Kristy Lyons	X		Senior Pre-Construction Manager
Tim Ericson		X	Chief Estimator
Chris Hamel, LEED AP		X	Senior M/E/P Manager

Attendees: RevereTV, Joe Lewin, Claudia Correa, Nick Emma-Perkins Eastman, Joseph Lewin  
 Susan Gravellese called meeting to order at 5:33pm.

**2-Approval of Meeting Minutes from October 30, 2024**

Motion to approve October 30, 2024 meeting minutes was made by Dianne Kelly and seconded by Susan Gravellese.

Roll Call:

<b><u>Voting Member</u></b>	<b><u>In Favor</u></b>	<b><u>Opposed</u></b>	<b><u>Absent</u></b>	<b><u>Abstain</u></b>
Patrick Keefe-Chair			X	
Stacey Bronsdon-Rizzo	X			
Christopher Bowen			X	
Christopher Ciaramella	X			
Donald Ciaramella			X	
Anthony Cogliandro				X
Susan Gravellese				X
Dianne Kelly	X			
Don Martelli	X			
Joshua Miranda	X			
Michael Piccardi			X	
Nicholas Rystrom			X	
Tom Skwierawski				X
John Stamatopoulous			X	
Carl Svendsen	X			
Richard Viscay	X			

**3-Vote to Approve October Invoices for Processing**

LeftField (Brian Dakin) presented the invoices and reviewed the status of the budget. Mr. Viscay asked whether invoicing was running in parallel to the actual work completed, Mr. Dakin confirmed that was the case. Mr. Viscay noted that the City cannot allow payment to exceed the actual work completed to date.

Motion to approve October 2024 services invoice 44 for Leftfield, LLC in the amount of \$238,207.85 was made by Tom Skwierawski and seconded by Susan Gravellese.

Roll Call:

<b><u>Voting Member</u></b>	<b><u>In Favor</u></b>	<b><u>Opposed</u></b>	<b><u>Absent</u></b>	<b><u>Abstain</u></b>
Patrick Keefe-Chair			X	
Stacey Bronsdon-Rizzo	X			

Christopher Bowen			X	
Christopher Ciaramella	X			
Donald Ciaramella			X	
Anthony Cogliandro	X			
Susan Gravellese	X			
Dianne Kelly	X			
Don Martelli	X			
Joshua Miranda	X			
Michael Piccardi			X	
Nicholas Rystrom			X	
Tom Skwierawski	X			
John Stamatopoulous			X	
Carl Svendsen	X			
Richard Viscay	X			

Motion to approve October 2024 services invoice 0087970.01.0-4 for Perkins Eastman in the amount of \$898,462.10 was made by Dianne Kelly, Don Martelli 2<sup>nd</sup> the motion.

Roll Call:

<b><u>Voting Member</u></b>	<b><u>In Favor</u></b>	<b><u>Opposed</u></b>	<b><u>Absent</u></b>	<b><u>Abstain</u></b>
Patrick Keefe-Chair			X	
Stacey Bronsdon-Rizzo	X			
Christopher Bowen			X	
Christopher Ciaramella	X			
Donald Ciaramella			X	
Anthony Cogliandro	X			
Susan Gravellese	X			
Dianne Kelly	X			
Don Martelli	X			
Joshua Miranda	X			
Michael Piccardi			X	
Nicholas Rystrom			X	
Tom Skwierawski	X			
John Stamatopoulous			X	
Carl Svendsen	X			
Richard Viscay	X			

Motion to approve October 2024 services invoice 22 for Consigli Construction Co, Inc., in the amount of \$27,000.00 was made by Stacey Bronsdon-Rizzo and seconded by Susan Gravellese.

Roll Call:

<b><u>Voting Member</u></b>	<b><u>In Favor</u></b>	<b><u>Opposed</u></b>	<b><u>Absent</u></b>	<b><u>Abstain</u></b>
Patrick Keefe-Chair			X	
Stacey Bronsdon-Rizzo	X			
Christopher Bowen			X	
Christopher Ciaramella	X			
Donald Ciaramella			X	
Anthony Cogliandro	X			

Susan Gravellese	X			
Dianne Kelly	X			
Don Martelli	X			
Joshua Miranda	X			
Michael Piccardi			X	
Nicholas Rystrom			X	
Tom Skwierawski	X			
John Stamatopoulous			X	
Carl Svendsen	X			
Richard Viscay	X			

#### **4-Public Comment**

There is no public comment at this time.

#### **5-Other Business/Discussions**

Mr. Dakin noted that the team is planning to do a schedule update at the next meeting, the January meeting will be focused on a design summary and February will be focused on a budget update. He noted that he will be coordinating updates for the School Committee and City Council as well.

Mr. Viscay noted that the lack of MSBA reimbursement until the MEPA process was complete means the team has to pay close attention to the cashflow, and that the City is working with their financial advisors to plan accordingly. Mr. Dakin noted that a cashflow update was underway and that the project is projecting completion of the MEPA process in August 2025, and that MSBA reimbursement would continue after issuance of a Project Funding Agreement. This is typical for all MSBA projects but was only implemented in the last number of months. Mr. Dakin, Ms. Stapleton, Dr. Kelly, Mr. Skwierawski and Mr. Viscay noted that they would like to meet with MSBA staff to discuss the financial and borrowing-related impact of the withholding of reimbursement until the completion of the MEPA process. Mr. Dakin noted that all of the current invoices include reimbursable costs, and that these costs will pile up over the number of months prior to MEPA approval and result in a lump-sum catch-up payment to the City once the Project Funding Agreement is issued. It is likely that by that time, the MSBA will be potentially holding tens of millions of dollars in reimbursement. Dr. Kelly asked that Mr. Viscay debrief the Committee on the borrowing impact once an updated cashflow is established.

Dr. Kelly provided a brief update related to the development of the Site design that has been underway with design-related working groups. It was noted that the January meeting would go into updates related to design in more detail, but the Committee expressed excitement about the progress.

#### **6-Vote to Adjourn Meeting**

Meeting was adjourned at 6:20pm.